Municipal Electric Utilities Association of New York State

6652 Hammersmith Drive, East Syracuse, New York, 13057
Phone: 315/453-7851 Fax: 315/453-7849
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FALL 2026

ACCOUNTING & FINANCE WORKSHOP AGENDA

DAY 1: Wednesday November 4th

8:00 – 9:00	Registration and Welcome
9:00 - 10:30	Understanding, Calculating and Accounting for Work Orders, Overheads, and Inventory: *Brendan Kennedy and Kierstin Dufford, BST Gallagher Flynn*
10:30 – 10:45	Break
10:45 – 11:15	Kiosk Options for Accepting Payments: *US Payments*
11:15 – Noon	What can you include in your PPAC: *Ken Podolny, Read & Laniado*
Noon – 1:00	Lunch
1:00 – 1:30	Short-Term and Long-Term Financing Options, Managing Cash Flow and Capital Investments: *Jeff Smith, Municipal Solutions*
1:30 – 2:20	Analyzing Financial Condition: *Brendan Kennedy, BST Gallagher Flynn*
2:20 – 3:00	Overview of Consumer Rights and Responsibilities for New Services, Collections, Disconnections, and Complaints: *Ken Podolny, Read & Laniado*
3:00 – 3:30	Review NYMPA Customer Relations Committee Question & Answer Log: *Customer Relations Committee and Ken Podolny, Read & Laniado*
3:30 – 4:00	What Works and Challenges Faced: - Time and Material Sheets - Work Order Processes - Managing Cash Flow *Moderated Discussion with Panel from Accounting & Finance Committee*
4:00	Question & Answer and Wrap-Up

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DAY 2: Thursday November 5th

9:00 – 10:00 Understanding Health Insurance Options:
Rebecca Perkins & Tom Augostini, Haylor, Freyer & Coon

10:00 – 10:45 Preparing for the Audit & Reviewing Common Audit Findings:
Brendan Kennedy, BST Gallagher Flynn

10:45 – 11:10 Lessons Learned from Undergoing a Software Conversion:
Holly Evans, Fairport and Nancy Mitchell, Hamilton

11:10 – 11:45 Onboarding and Retaining Employees:
- Resources and Tools
- Training Plans
- Benefits

Moderated Discussion with Panel from Accounting & Finance Committee

11:45 – 12:00 Final Question & Answer
Door Prize Giveaway – ***MUST BE PRESENT TO WIN***
Departure